

**Minnesota State Colleges and Universities  
Metropolitan State University**

**Request for Proposal (RFP)  
for  
GROW-IT Center Design Services  
Amended**

**Addendum #1**

In following up to the Pre-proposal/Information Meeting for the mandatory GROW-IT Center Project on November 13, 2017 and to all questions and comments since, this Addendum is developed to answer and clarify any matters brought to our attention. It is submitted to all proposers that attended and signed in to the mandatory meeting. Following are all of the questions with answers for clarity:

Question: Is the design and construction of the GROW-IT Center required to conform to the Buildings, Benchmarks and Beyond (B-3) program?

Answer: No. The B3 Guidelines are required on all projects that receive general obligation bond funding from the State of Minnesota. Since there is no State funding, plus the project is mostly renovation and the project consists of less than 10,000 square feet, it is not required to design to B3 guidelines.

Question: Is the design and construction of the GROW-IT Center required to include audio-amplification?

Answer: Yes. While the State Statute may not consider it technically required, it is certainly a consideration for project and contract approvals; in addition, Metropolitan State University wishes to provide every reasonable opportunity for students, staff and the community to have an appropriate educational space.

Question: Will the Proposals/Proposers be interviewed and, if so, when?

Answer: Yes. Metropolitan State University reserves the right to determine which firms it may or may not interview, and the format that the interview will be conducted. Metropolitan State University will contact proposers that it decides to be interviewed with the intention of interviews during the first week of December 4<sup>th</sup> 2017, yet reserve the right to extend the date as needed.

Question: Page 10 of the RFP states that proposers are to submit a flash drive with the RFP response in Microsoft Word format. Would a PDF format of the proposal be acceptable?

Answer: Yes, Metropolitan State University will accept the RFP in either Microsoft Word or PDF format stored on a flash drive.

Subject: Hazardous Material Abatement Design and Hazardous Material Abatement Monitoring

Direction: Hazardous Material Abatement Design and Hazardous Material Abatement Monitoring will be performed separately by Metropolitan State University and should not be included in the proposal costs.

Subject: Telecommunications design to the greenhouse site

Direction: Telecommunications design from existing MSU infrastructure to the greenhouse site will be performed separately by Metropolitan State University and should not be included in the proposal costs.